

## Teacher Verification by Student Transcript

### Step 1



### Step 2



#### Teachers:

Choose one student from each section you are teaching this term.

1. Student Top Tab – Choose one student from 1<sup>st</sup> section
2. Click on the transcript side tab.
3. If you have completed the grade posting process you will see the students score under the appropriate T Column (1<sup>st</sup> 9 weeks = T1) next to your class.

### Step 3



***If you do not see the score here, you did not successfully post your grades. Please revisit the step-by-step guide available in the ITPDC District-Wide Resource Notebook***