

Teacher Verification by Student Transcript

Step 1

Pages	My Info	Student	Attendance	Gradebook	Planner	Assessment	PD	Tools
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Step 2

Pages	My
Student List	
Details	
Contacts	
Attendance	
Conduct	
Academics	
Transcript	
Assessments	
Schedule	
Membership	
Transactions	
Documents	

Teachers:

Choose one student from each section you are teaching this term.

1. Student Top Tab – Choose one student from 1st section
2. Click on the transcript side tab.
3. If you have completed the grade posting process you will see the students score under the appropriate T Column (1st 9 weeks = T1) next to your class.

Step 3

<input type="checkbox"/>	Year	Grade	Master Schedule > Course	School/Course > Description	Master Schedule > Term	T1	T2	T3	T4	TCAP	S1Avg	S2Avg	Field A120	FG	Credit Recovery	Credit	Transfer School	School > Name
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T1	T2	T3	T4	TCAP	S1Avg	S2Avg
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If you do not see the score here, you did not successfully post your grades. Please revisit the step-by-step guide available in the ITPDC District-Wide Resource Notebook