



## How do *i-Ready* assessment settings work?

### Overview

*i-Ready* offers a number of settings to help districts ensure students take assessments according to the district's or school's assessment plan. This document explains the settings available, their effects within *i-Ready*, and recommendations for how they can be used.

### What setting is available for teachers?

Setting:	Description:	Affects:	Can Be Set By:	Can Be Set for A:
<b>Assessment Access</b> <i>per Subject</i> <b>To Access:</b> Located in: Rosters	<b>Manually hides or shows assessments for a Class or Report Group</b> <ul style="list-style-type: none"> <li>Takes effect immediately and cannot be scheduled</li> </ul> <a href="#">See next page.</a>	<ul style="list-style-type: none"> <li>Diagnostic</li> <li>Assessment of Spanish Reading</li> <li>Standards Mastery</li> <li>Growth Monitoring</li> </ul>	<ul style="list-style-type: none"> <li>District Admins</li> <li>School Admins</li> <li>Teachers</li> </ul>	<ul style="list-style-type: none"> <li>Class*</li> <li>Report Group</li> </ul>

**! Please Note:** As a teacher, you may be responsible for using the **Assessment Access** setting if your district's or school's assessment plan calls for it. If you are unsure of the plan, contact your district or school administrator. For instructions on how to use this feature, please see the [next page](#).

### What additional settings are available for administrators?

Setting:	Description:	Affects:	Can Be Set By:	Can Be Set for A:
<b>Diagnostic Start Date</b>	<b>Hides assessments and My Path for the whole district before a specific date at the start of the year</b>	<ul style="list-style-type: none"> <li>Diagnostic</li> <li>Standards Mastery</li> <li>Growth Monitoring</li> <li>My Path</li> </ul>	<ul style="list-style-type: none"> <li>District Admins Only</li> </ul>	<ul style="list-style-type: none"> <li>District</li> </ul>
<b>Diagnostic and Standards Mastery Schedule Restrictions</b>	<b>Limits access to assessments to specific days of the week and times of day for a district or school</b>	<ul style="list-style-type: none"> <li>Diagnostic</li> <li>Assessment of Spanish Reading</li> <li>Standards Mastery</li> <li>Growth Monitoring</li> </ul>	<ul style="list-style-type: none"> <li>District Admins</li> <li>School Admins</li> </ul>	<ul style="list-style-type: none"> <li>District</li> <li>School</li> </ul>
<b>Student Content Restrictions during Diagnostic and Standards Mastery</b>	<b>Hides or shows teacher-assigned content and dashboard resources while an assessment is active</b>  <i>Note: If any of the above settings are currently hiding assessments, teacher-assigned content and dashboard resources automatically show because the assessment is considered inactive.</i>	Teacher-Assigned Content: <ul style="list-style-type: none"> <li>Lessons</li> <li>Comprehension Checks**</li> <li>Interactive Practice**</li> </ul> Dashboard Resources: <ul style="list-style-type: none"> <li>Learning Games for Mathematics</li> <li>Student Bookshelf**</li> </ul>	<ul style="list-style-type: none"> <li>District Admins</li> <li>School Admins</li> </ul>	<ul style="list-style-type: none"> <li>District</li> <li>School</li> </ul>

\*Assessment Access is a Class-/Report Group-level setting. But if needed, an individual student's setting can be changed. This will override the existing Class/Report Group setting.

\*\*Available to users of *i-Ready Classroom Mathematics* only

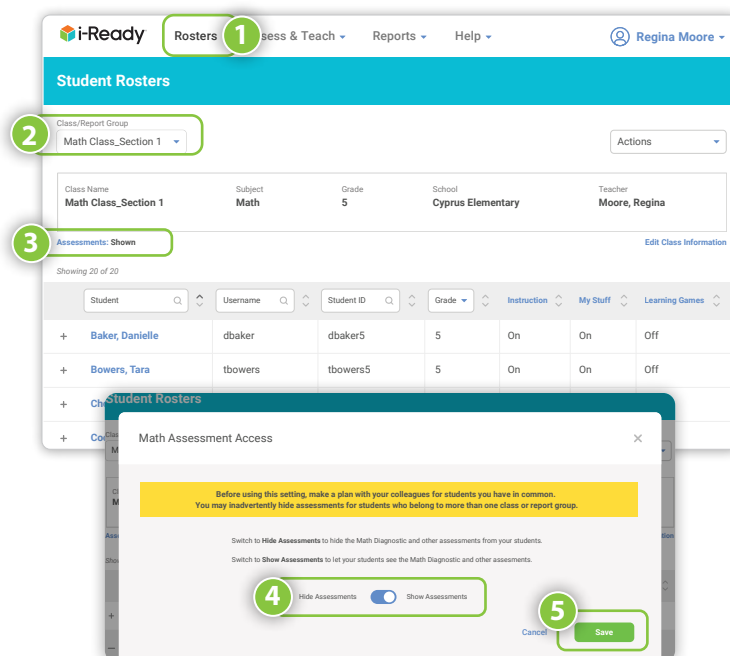
## How to Manage the Assessment Access Setting

Teachers and administrators can manually hide or show assessments for designated groups of students. By default, this setting shows assessments on the student dashboard. Toggling the setting will immediately hide assessments from view. For example, this setting is useful when classes or groups will test at different times. **See examples on the [next page](#) of how this setting could be used in different classroom scenarios.**

- **If using for a whole class:** Select the desired Class.
- **If using for customized groups in a school or within a class:** Report Groups must first be created in *i-Ready*. Report Groups make reporting and applying settings more efficient and flexible. Unlike Classes, Report Groups are not automatically updated. If using Assessment Access with Report Groups, be sure to add any new students who enroll after the year begins.

**To create Report Groups:** [How do I build Report Groups?](#) or search “report groups” on [i-ReadyCentral.com](#).

1. Select **Rosters** from the top navigation.
2. Select a **Class** or **Report Group** from the **Class/Report Group** dropdown.
3. Click **Assessments** or **Access Restrictions** (if available, not pictured) to show any district or school restrictions already in place, and then click the **Assessments** link.
4. Click on the **toggle** to hide or show assessments for the selected class or report group in this subject.  
*Note: If students are currently logged in when the setting is applied, they must log out and back in for assessments to be hidden or shown on their dashboard.*
5. Click **Save**.



### Important Notes about Assessment Access

- This is a manual setting that takes effect immediately and must be made per subject.
- If a student is in any Class or Report Group that has assessments currently hidden, the student will not see a Diagnostic, Assessment of Spanish Reading, Growth Monitoring, or Standards Mastery assessment in that subject.
- If a student logs in and does not see the assessment as expected, the individual student's setting can be changed to ensure their assessment is shown or hidden. Changing at the student level overrides the existing Class/Report Group setting.
- While assessments are hidden, teacher-assigned content and other dashboard resources will be visible.
- Any district or school settings already in place to restrict assessment access will override this setting.
- For *i-Ready Classroom Mathematics* users: Comprehension Checks are available while assessments are hidden.

### Videos\* to Support with Assessment Access:

- How to [Show or Hide Assessments](#) for a Class
- How to Create a [Report Group](#) and Show or Hide Assessments for the Report Group

\*Please note these videos do not contain audio



Click for a  
[leader version](#)  
of this document.

## How might teachers use assessment settings in i-Ready?

Many assessment settings are controlled at the school or district level. But as a teacher, you may be asked to use **Assessment Access** to help support your school's assessment plan. If specific groups or classes will test at different times, see below for how Assessment Access can assist you.

<b>Testing Situation</b>	<ul style="list-style-type: none"> <li>During the testing window, <b>classes or groups will access the Diagnostic on specific days and times</b> so educators can monitor and proctor smoothly.</li> </ul>	
<b>What settings might teachers use?</b>	<p>Once your administrator communicates the plan and schedule to you, you may be responsible for using Assessment Access to show/hide the Diagnostic at the appropriate times for each student group (which may be a Class or Report Group).</p>	
<b>How might this look?</b>	<p><b>Class Example</b></p> <p>Specific classes will test on designated days. To prepare for testing on the appropriate days:</p> <ol style="list-style-type: none"> <li>Check for any school/district restrictions:             <ul style="list-style-type: none"> <li>Select <b>Rosters</b>.</li> <li>Choose your <b>Class</b> from the <b>Class/Report Group</b> dropdown.</li> <li>Select <b>Assessment Access Restrictions</b> (if available).</li> </ul> </li> <li>Hide assessments:             <ul style="list-style-type: none"> <li>Select <b>Assessments</b>.</li> <li>Adjust the toggle to <b>Hide Assessments</b>. <i>Note: While the assessment is hidden, students can automatically see other content on their dashboards such as Teacher-Assigned Lessons or Learning Games for Mathematics, as applicable.</i></li> </ul> </li> <li>Show assessment access when it is the class's turn to test:             <ul style="list-style-type: none"> <li>Follow Steps 1 and 2 above and switch the toggle to <b>Show Assessments</b>. <i>Note: If individual students still do not see the assessment, the teacher can check each student's personal settings within Student Rosters and toggle to Shown for them, as needed.</i></li> </ul> </li> <li>Hide assessments at the end of the day so students do not access the assessment until their next designated testing day.</li> </ol>	<p><b>Group Example</b></p> <p>Specific groups in a class will test at different times. Within their class, a teacher creates Report Groups in i-Ready. Group 1 will test each morning, and Group 2 will test each afternoon.</p> <ol style="list-style-type: none"> <li><a href="#">Build the Report Groups</a>.</li> <li>Check for any school/district restrictions:             <ul style="list-style-type: none"> <li>Select <b>Rosters</b>.</li> <li>Choose your <b>Class</b> from the <b>Class/Report Group</b> dropdown.</li> <li>Select <b>Assessment Access Restrictions</b> (if available).</li> </ul> </li> <li>Show assessments for the morning group and hide assessments for the afternoon group:             <ul style="list-style-type: none"> <li>Select the <b>morning group</b> from the <b>Class/Report Group</b> dropdown and ensure the toggle is set to <b>Show Assessments</b>.</li> <li>Select the <b>afternoon group</b> from the <b>Class/Report Group</b> dropdown and ensure the toggle is set to <b>Hide Assessments</b>. <i>Note: If individual students should see the assessment but still do not, the teacher can check each student's personal settings within Student Rosters and toggle to Shown for them, as needed.</i></li> </ul> </li> <li>After the morning group is done testing, reverse assessment access for each group:             <ul style="list-style-type: none"> <li>Move the morning group's toggle to <b>Hide Assessments</b>.</li> <li>Move the afternoon group's toggle to <b>Show Assessments</b>.</li> </ul> </li> <li>Hide assessments at the end of the day for all groups so students do not access the assessment until their next designated testing time.</li> </ol>



**No matter your testing situation, it is crucial to first confirm your assessment schedule and responsibilities with your school or district administrator before testing.**